

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Economy and Enterprise Cabinet Portfolio

RCR-10-14	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy	December 2019	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-08-16	Oldham Property Partnerships - Final Reconciliation	Director of Economy	November 2019	Cabinet
Description: Reconciliation of money held in OPP joint venture. Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detailing of financial affairs.				
ECEN-12-17	Oldham Heritage and Arts Centre Enabling Works	Director of Economy	November 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: The implementation of enabling works in relation to the development of a new heritage and arts centre and a new theatre. Document(s) to be considered in public or private: Part A Cabinet report (Oldham Cultural Quarter), 24th April 2017.				

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ECEN-07-18	Hollinwood Junction Development Site - Disposal of land at Albert Street	Director of Economy	November 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: To approve the final terms for the disposal of land at Albert Street, Hollinwood. Document(s) to be considered in public or private: Private because it contains information relating to the financial and business affairs.				
ECEN-21-18	Meridian Development Company: Land at Meridian Centre and Crossbank Street, Primrose Bank [Werneth]	Director of Economy	December 2019	Cabinet
Description: Document(s) to be considered in public or private: Report will be considered in private due to commercial sensitivity.				
ECEN-02-19	Tommyfield Market Options	Director of Economy	February 2020	Cabinet
Description: To approve recommendations relating to the future of Tommyfield Market. Document(s) to be considered in public or private: Report is to be considered in private due to commercial sensitivity and detail of financial/business affairs.				

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ECEN-10-19	Final land transactions in respect to Saddleworth School	Deputy Chief Executive – Helen Lockwood	December 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: Document(s) to be considered in public or private:				
ECEN-13-19 New!	Commercial Property Investment Strategy	Deputy Chief Executive – Helen Lockwood, Strategic Director of Commissioning / Chief Operating Officer - Mike Barker	December 2019	Cabinet
Description: The Council's Strategy including objectives and processes for acquiring property assets for investment purposes. Document(s) to be considered in public or private: Proposed Report Title: Commercial Property Investment Strategy Background Documents: Various Appendices Report to be considered in PRIVATE as the information detailed is commercially sensitive.				
ECEN-14-19 New!	Northern Roots Update		December 2019	Cabinet

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<p>Description: The Northern Roots project that was approved Jan 2019 is preparing to enter implementation stage. This report is to update Cabinet on progress with the project and seek permission to advance to the next phase.</p> <p>Document(s) to be considered in public or private:</p>				

Education and Skills Cabinet Portfolio

ES-01-19	Oldham Traineeship Project Update	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet
<p>Description: The Get Oldham Working Traineeship Programme funding will conclude by March 2019. The request is to extend the programme as per the recommendation</p> <p>Document(s) to be considered in public or private: None</p>				
ES-02-19 New!	Expansion of Mayfield Primary School		December 2019	Cabinet
<p>Description: Cabinet approval required to revise the funding award for a 1 FE expansion at Mayfield Primary School</p> <p>Document(s) to be considered in public or private: Public</p>				

Children's Services Cabinet Portfolio - None

Health and Social Care Cabinet Portfolio

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
HSC-04-19	Procurement of Early Intervention & Prevention Service and Health Improvement & Weight Management Service	Strategic Director Communities and Reform – Rebekah Sutcliffe	November 2019	Cabinet
<p>Description: Having a high functioning health improvement service is an essential component of the range of services required to achieve better population health and reduce demand on health and social care services.</p> <p>The current stop smoking support and community NHS Health Check provision has been within the low intensity Early Help contract provided by Positive Steps Oldham since 1st April 2015 along with a number of other service elements. The contractual extension period to this contract is due to complete 31st March 2020.</p> <p>The proposal to proceed to market for the procurement of a new health improvement service for commencement 1st April 2020.</p> <p>Document(s) to be considered in public or private: Private due to commercially sensitive information.</p>				

Housing Cabinet Portfolio

HSG-04-19	Local Plan: Oldham's Monitoring Report 2018/19	Director of Economy	December 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
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<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2018 to 31 March 2019.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council's land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our fifteenth Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2018/19</p>				
HSG-05-19 New!	Selective Licensing of the Private Rented Sector.	Deputy Chief Executive – Helen Lockwood	December 2019	Cabinet
<p>Description: Note the findings of the review. Consider options for statutory consultation. Document(s) to be considered in public or private: Public.</p>				
HSG-06-19 New!	Update on Sites of Biological Importance	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
<p>Description: The reason for this decision is to adopt changes, which have occurred to designated Sites of Biological Importance (SBIs) within the borough and to note the SBI Review – 2017, Oldham District Synopsis' report.</p> <p>Document(s) to be considered in public or private: SBI Review – 2017, Oldham District Synopsis' report (Public)</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
HSG-07-19 New!	Strategic Housing Land Availability Assessment	Deputy Chief Executive – Helen Lockwood	December 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
<p>Description: The SHLAA is a technical document identifying land that might have potential for housing at some stage in the future, as required by the National Planning Policy Framework (NPPF). This states that a housing assessment should be used to establish realistic assumptions about the suitability, availability and the likely achievability (economic viability) of land to meet the identified housing need. This then determines whether a site could form part of the housing land supply and, if so, when it is expected to be developed.</p> <p>As well as providing evidence for the housing land position, it will inform the review of the GMSF and Local Plan and provide data for the Brownfield Land Register. The base date of this SHLAA is the 1st April 2019 The last full SHLAA was carried out in 2018 and is reviewed annually, in line with monitoring of the wider Local Plan.</p> <p>The SHLAA also discusses the latest housing requirements and whether we can demonstrate that there is enough land in the five year housing land supply to meet these requirements.</p> <p>Document(s) to be considered in public or private: Strategic Housing Land Availability Assessment 2019 (Public)</p>				
HSG-08-19 New!	Statement of Community Involvement	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
<p>Description: To seek approval for public consultation on the draft Statement of Community Involvement (SCI) which will set out how the council will involve the community in the preparation and the revision of the Local Plan and the consideration of planning applications.</p> <p>Document(s) to be considered in public or private: Draft SCI, and supporting EqIA. (Public)</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
HSG-09-19 New!	Brownfield Land Register 2019	Deputy Chief Executive – Helen Lockwood	December 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
<p>Description: The Town and Country Planning (Brownfield Land Register) Regulations came into force in April 2017 and require each local planning authority to prepare and maintain a Brownfield Land Register. This set a deadline for local authorities to publish their first register by 31st December 2017 and to ensure this was updated at least annually. This is our third update to the Brownfield Land Register and this report seeks approval for this update.</p> <p>The purpose of the register is to provide up-to-date and consistent information on previously developed land that the local authority considers to be appropriate for residential development. The register comprises of two parts: Part 1 includes all brownfield sites considered suitable for residential development and Part 2 is for sites which have been granted (planning) permission in principle.</p> <p>This report explains the process of preparing the Brownfield Register and sets out the implications for Oldham. As was the case in 2017 and 2018, it is recommended that no sites are proposed for permission in principle. Therefore, the Brownfield Register which is being sought for approval only includes Part 1 sites.</p> <p>Document(s) to be considered in public or private: Brownfield Land Register 2019 (Public)</p>				
HSG-10-19 New!	Disposal of Land at North Werneth	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
<p>Description: To seek approval to enter into a conditional agreement for lease and for council to an option in order to facilitate future demolition and re-development of land south of Edward Street.</p> <p>Document(s) to be considered in public or private: Private as relates to business affairs of the council.</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
HSG-11-19 New!	Pre-application enquiry charging	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet
Description: A scheme to charge developers for pre-application advice before they submit planning applications. Document(s) to be considered in public or private:				

Neighbourhood Services Cabinet Portfolio

NEI-03-19	Highways Improvement Programme 2019/20 - 2021/22	Deputy Chief Executive – Helen Lockwood	March 2020	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)
Description: Cabinet approved the £12m Highways Improvement Programme for delivery over the financial years 2019/20 to 2021/22 in March 2019. As part of the Programme there will be several schemes/groups of schemes with values exceeding £250,000 hence the need for an item on the key decision document. This item relates to any decisions made on tenders exceeding £250,000 in the 2019/20 financial year to ensure prompt delivery of the programme. Document(s) to be considered in public or private: N/A				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
NEI-05-19	King Street Bridge - Parapet Works and Painting	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)
Description: Award of a tender to a contractor for parapet works at King Street Bridge Document(s) to be considered in public or private: Private - contains financially sensitive information from contractors.				
NEI-08-19	Growth Deal 3 Accessible Oldham Conditional Business Case	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Oldham Council has been awarded a £6 million Local Growth Deal 3 grant by the Greater Manchester Combined Authority (GMCA) for the Accessible Oldham scheme. The scheme has already been granted Programme Entry status in the Greater Manchester Transport Capital Programme. The Combined Authority's governance process requires the Council to prepare and submit Conditional and Final business cases to Transport for Greater Manchester (TfGM) in order for us to access the grant. Approval will be sought to submit the Conditional Business Case to TfGM for review by TfGM and subsequent approval by GMCA. Final business cases will be prepared for packages of work once the scheme has gained Conditional approval status.</p> <p>Document(s) to be considered in public or private: Proposed report: Growth Deal 3 Accessible Oldham Conditional Business Case.</p> <p>Conditional Business Case and accompanying appendices.</p> <p>Documents will be considered in private as they will contain commercially sensitive information.</p>				
NEI-09-19	GM Clean Air Plan - Approval to commence statutory consultation on key measures	Director of Economy	December 2019	Cabinet
<p>Description: Approval to commence statutory consultation on key measures</p> <p>Document(s) to be considered in public or private: Public report</p>				
NEI-14-19	Tender award for A670 Safer Roads Fund	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: Works include improvements to the following junctions along the A670 route; Farrars Arms Junction Oaklands Road Junction (resurfacing) Greenfield Bends Chapel Road Junction Dobcross New Road Junction Document(s) to be considered in public or private: Private, contains commercially sensitive financial information.				
NEI-15-19 New!	LAMA	Deputy Chief Executive – Helen Lockwood	November 2019	Cabinet
Description: Approval of the Waste Levy Management arrangements Document(s) to be considered in public or private: Private - contains financial details.				

Social Justice and Communities Cabinet Portfolio - None

Finance and Corporate Services Cabinet Portfolio

FCS-06-19	Report of the Director of Finance - Update on the 2019/20 Revenue Budget and revisions to the Medium Term Financial Strategy 2020/21 to 2023/24	Director of Finance – Anne Ryans	November 2019	Cabinet
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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider updates to the current financial forecasts and to revise the presentation of the Medium Term Financial Strategy for the Council (2020/21 to 2023/24) incorporating the latest Government and local information and projections.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Update on the 2019/20 Revenue Budget and revisions to the Medium Term Financial Strategy 2020/21 to 2023/24</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in public</p>				
FCS-07-19	Report of the Director of Finance - Treasury Management Strategy Mid-Year Review 2019/20	Director of Finance – Anne Ryans	November 2019	Cabinet
<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2019/20.</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance - Treasury Management Strategy Mid-Year Review 2019/20</p> <p>Background Documents - Various Appendices</p> <p>Report to be considered in public</p>				
FCS-08-19	Report of the Director of Finance - Budget 2020/21 - Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance – Anne Ryans	December 2019	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The determination of the tax bases for Council Tax setting and for Business Rates income for use in 2020/21 budget deliberations.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Budget 2020/21 - Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in public.</p>				
FCS-09-19	Report of the Director of Finance - Capital Programme & Capital Strategy for 2020/21 to 2024/25	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description: To consider the Council's Capital Programme and Capital Strategy.</p> <p>Document(s) to be considered in public or private: Proposed report title: Report of the Director of Finance - Capital Programme & Capital Strategy for 2020/21 to 2024/25</p> <p>Background documents: Various appendices</p> <p>Report to be considered in public.</p>				
FCS-10-19	Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2020/21 Budget Setting Process	Director of Finance – Anne Ryans	February 2020	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2020/21 budget setting process.</p> <p>Document(s) to be considered in public or private: Proposed report title: Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2020/21 Budget Setting Process</p> <p>Background documents: Various appendices</p>				
FCS-11-19	Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Housing Revenue Account Estimates for 2020/21 to 2024/25 and Proposed Outturn for 2019/20	Deputy Chief Executive – Helen Lockwood, Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description: The Housing Revenue Account (HRA) outturn estimates for 2019/20, the detailed budget for 2020/21 and the strategic HRA estimates for the four years 2021/22 to 2024/25.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Housing Revenue Account Estimates for 2020/21 to 2024/25 and Proposed Outturn for 2019/20</p> <p>Background documents: Various appendices</p> <p>Report to be considered in public</p>				
FCS-12-19	Report of the Director of Finance - Revenue Budget 2020/21 and Medium Term Financial Strategy 2020/21 to 2024/25	Director of Finance – Anne Ryans	February 2020	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Administration's detailed revenue budget including budget reduction proposals and the presentation of the Medium Term Financial Strategy for the Council (2020/21 to 2024/25) incorporating the current policy landscape and Local Government Finance Settlement.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Revenue Budget 2020/21 and Medium Term Financial Strategy 2020/21 to 2024/25.</p> <p>Background documents: Various appendices.</p> <p>Report to be considered in public.</p>				
FCS-13-19	Report of the Director of Finance - Treasury Management Strategy Statement 2020/21	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description: To consider the Council's Treasury Management Strategy for 2020/21 - including the Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Treasury Management Strategy Statement 2020/21</p> <p>Background documents - Various appendices</p> <p>Report to be considered in public</p>				
FCS-15-19	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 2	Director of Finance – Anne Ryans	November 2019	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description:</p> <p>The report provides an update on the Council's 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2019 (Quarter 2)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 2</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCS-16-19	Revenue Monitor and Capital Investment Programme 2019/20 Month 8	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description:</p> <p>The report provides an update on the Council's 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2019 (Month 8)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Month 8</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
FCS-17-19	Revenue Monitor and Capital Investment Programme 2019/20 Quarter 3	Director of Finance – Anne Ryans	March 2020	Cabinet
<p>Description: Description: The report provides an update on the Council's 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2019 (Quarter 3)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCS-18-19	Report of the Director of Finance - Council Tax Reduction Scheme 2020/21	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description: To determine the Council Tax Reduction Scheme for 2020/21.</p> <p>Document(s) to be considered in public or private: Proposed report title: Report of the Director of Finance - Council Tax Reduction Scheme 2020/21</p> <p>Background documents: Appendices - Various</p> <p>Report to be considered in public</p>				
FCS-19-19 New!	Report of the Director of Finance - Income Strategy 2020/21 to 2024/25	Director of Finance – Anne Ryans	November 2019	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To set out the Council's strategy for income generation for the current medium term financial planning period (2020/21 to 2024/25)</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Income Strategy 2020/21 to 2024/25</p> <p>Background Documents: Appendices - Various</p> <p>Report to be considered in public</p>				
FCS-20-19 New!	Report of the Director of Finance - Update on the Oldham Healthcare Economy	Director of Finance – Anne Ryans	November 2019	Cabinet
<p>Description: To present a proposal for the Council to use reserves to support the Oldham Healthcare Economy in 2019/20.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Update on the Oldham Healthcare Economy</p> <p>Background Documents: Appendices - Various</p> <p>Report to be considered in public.</p>				

Commissioning Partnership Board

CPB-12-19	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	November 2019	Commissioning Partnership Board
<p>Description: To provide notification of decisions to be taken by the Commissioning Partnership Board.</p> <p>Document(s) to be considered in public or private: Reports to be considered in private due to commercial sensitivity and details related to financial and business affairs.</p>				

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CPB-15-19 New!	Investment Review: Transformation Fund Investment	Strategic Director of Commissioning / Chief Operating Officer - Mike Barker	November 2019	Commissioning Partnership Board
Description: Update and approvals for Transformation Fund Proposals including the MSK Programme, End of Life, Mental Health, Information Governance and strength based conversations and relevant updates on existing schemes Document(s) to be considered in public or private: Partly in private due to commercial sensitivity				

Key:

New! - indicates an item that has been added this month

Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar MBE, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Ateeque Ur-Rehman, and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>